

## HEAPEY PARISH COUNCIL

**DRAFT MINUTES (subject to approval at the next meeting)** of the Council Meeting held on 2 September 2025 at 7.30 pm at St Barnabas Church, Heapey.

Present Councillors C Grunstein (Chairman), G France and A Hodgson.

Also present Borough Councillors K Snape and J Whiffen.

### 25.48 Apologies for Absence

Apologies were received from Councillors A Crompton, C Egerton-Smith and M Osborne.

### 25.49 Declarations of Interests

None received.

### 25.50 Minutes of the Meeting held on 1 July 2025

Resolved: the Minutes (as circulated) were approved and signed by the Chairman as a correct record.

### 25.51 Public Participation

It was reported that, due to a change in circumstances, the Parish Council may be asked to contribute towards the Christmas tree and lights at the War Memorial.

### 25.52 Planning Matters

25/00617/FUL Change of use of existing agricultural land to a secure, private dog exercise area, including the enhancement of existing fencing to 1.8m, timber lean-to shelter, and provision of on-site parking for two vehicles using the existing access from Higher House Lane at Moody House Stables, Higher House Lane

25/00670/FUL Erection of tourism glamping pods and associated works at Land off Higher House Lane

25/00787/FUL Erection of 1no. self-build dwelling following demolition of existing outbuildings at Smithills Farm, Higher House Lane

25/00723/PIP Permission in principle application for the erection of up to 3no. dwellings at Land to the South and East of The Top Lock PH, Copthurst Lane

25/00771/FUL Technical details consent for the erection of 1no. self-build dwelling pursuant to permission in principle 25/00224/PIP for the erection of 2no. dwellings at Plot 1, Old Withnell Stables, Trigg Lane

There were no objections to these applications.

### 25.53 Financial Matters

i) Resolved: the Monitoring Statement was approved and signed by the Chairman.

ii) Resolved: the following payments were approved:

|          |                          |   |
|----------|--------------------------|---|
| £ 30.36  | Easy Websites            | Monthly fee - September                 |
| £ 27.00  | Heapey Parish Church     | Room hire                               |
| £ 156.00 | DWG (NW)                 | Grass cutting                           |
| £ 120.00 | Npower                   | Christmas lights electricity supply     |
| £ 689.52 | Staff costs              | Salaries, reimbursements and deductions |
| £ 47.00  | Information Commissioner | Data protection registration fee        |
| £ 30.36  | Easy Websites            | Monthly fee - October                   |

#### 25.54 Notice Board

As the notice board at Heapey Chase is no longer weatherproof, Councillors considered replacement of the board with an aluminium version identical to the Parish Council owned boards. The cost of a replacement power coated board, including header board and legs is £648 (+VAT).

Resolved: a new notice board is to be ordered.

#### 25.55 Christmas Lights

The Christmas Lights, purchased in 2010, are in need of replacement due to failure of a number of the bulbs. Councillors considered replacement lights and a transformer at a cost of approx £250 (+VAT).

Resolved: replacement coloured lights are to be obtained.

#### 25.56 Healey Nab Woodland Management Plan

Comments on proposals for a Woodland Management Plan for Healey Nab had been invited. As the Nab is adjacent to the parish boundary, the Parish Council is identified as a local stakeholder. Councillors expressed support for any project which encourages regeneration of the woodland.

#### 25.57 Reports from Outside Bodies

Chorley Liaison - details of the new food waste collection, due to begin in 2026, were provided. Parish Councillors were asked to report any properties suspected as being in use as homes of multiple occupancy in their area.

#### 25.58 Date of Next meeting

Tuesday 4 November 2025.

#### 25.59 Exclusion of the Press and Public

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the exclusion of members of the press and public for the following item was considered on the grounds that the item comprises information relating to the financial of any particular person and, in accordance with Part 1 (3) of Schedule 12A to the Local Government Act 1972, is exempt from public disclosure.

Resolved: due to the confidential nature of the business to be transacted, Members of the press and public were excluded for the consideration of the following item.

#### 25.60 Personnel Matters

The Clerk's salary was increased in accordance with the National Joint Council for Local Government Services National Salary Award.

There being no further business, the Chairman declared the meeting closed.